



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office MiMaRoPa Region
 1680 F.T. Benitez corner Malvar Sts., Malate, Manila

REQUEST FOR QUOTATION

RFQ No. 2022-03-0279 NP-SVP

Date: March 22, 2022

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 Email Address : _____
 Company TIN : _____
 PhilGEPS Reg. No. : _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or **other applicable taxes**, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are exclusive manufacturer, distributor, or agent in the Philippines for goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Additionally, please attach copies of your **Company's Business Permit, Mayor's Permit, PhilGEPS Certificate, latest Income/Business Tax Return and Omnibus Sworn Statement**. The **Certificate of Platinum Membership** maybe submitted in lieu of the Mayor's /Business Permit and PHILGEPS Registration Number

Please accomplish and submit this form together with Annex A to DSWD - Procurement Unit at 2nd Floor 1680 F.T. Benitez corner Malvar Sts., Malate, Manila or **fax it through numbers: (02) 5336-8106 to 07 loc. 24052 or email to: lgf/cop@dswd.gov.ph** not later than **5:00 PM on March 29, 2022 (Tuesday)**.

Very truly yours,

HARVY B. CALABIO
 Administrative Officer V
 Procurement Section

3/22/2022

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Price Validity shall be valid until: One Hundred Twenty (120) Calendar days
- Services shall be delivered on: 7 Days Upon Receipt of Approved PO
- Place of Delivery: DSWD FIELD OFFICE MIMAROPA (1680 F.T. Benitez St. cor. Malvar St., Malate, Manila)
- Terms of Payment: within 15-30 days upon final inspection and acceptance
 Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable- Advice to Debit Account)
 Account Name: _____ Account Number : _____
 Bank Name: _____ Branch: _____
****Note: Non Land Bank of the Philippines accounts shall be charged a service fee**
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of contract, the Procuring Entity may rescind or terminate the contract without prejudice to other courses of action and remedies available under the circumstances.
- For goods please indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate warranty: _____
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register"**

LORETTA G. JICOP
 Procurement Officer

Telefax: 5336-8106 to 07 loc. 24052

Signature Over Printed Name
 (Supplier)



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Date: _____ (should be filled up by suppliers)

MOP: NP-SVP

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 Email Address : _____
 Company TIN : _____
 PhilGEPS Reg. No. : _____

Item No.	Qty.	Unit	Purchaser's Specifications	Bidder's Specifications	Unit Cost	Total Cost
1	70	pcs	CORPORATE JACKET			
			Specifications:			
			COLOR: Black			
			Size: MALE/FEMALE			
			FEMALE:	MALE:		
			Small - 6	Small - 2		
			Medium - 22	Medium - 7		
			Large - 13	Large - 9		
			XL - 4	XL - 4		
				3 XL - 2		
				5 XL - 1		
			*Lightweight, Water Repellant and Reversible			
			*Following the Field Office design attached			
			*****NOTHING FOLLOWS*****			
			NOTE:			
			To submit Draft/Sample of Corporate Jacket, 15 days after receipt of Approved PO			
			Delivery Date:			
			MAY 2022			
			Delivery Place:			
			DSWD FIELD OFFICE MIMAROPA 1680 F.T. Benitez St., cor Malvar St., Malate, Manila			
			APPROVED BUDGET FOR THE CONTRACT: Php 70,000.00	Note: Please specify brand/ model/ origin Please fill up the space for Bidder's Specification		
			PAGE 1 OF 1	"Failure to indicate information could be basis for non-compliance."		

PURPOSE: PRODUCTION AND DELIVERY OF CORPORATED JACKET FOR THE PGS MIMAROPA EARLY WINS RECOGNITION

PR No.: 2022-03-0279 NP-SVP

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at DSWD FO MIMAROPA Region, Procurement Unit within three (3) days from the date advance copy was served thru fax. FAILURE to show up and sign the original P.O. means the bidder is not interested and will be ground for suspension or blacklisting in DSWD's future biddings.


LORETTA G. LICOP
 Procurement Officer

Telefax: 5336-8106 to 07 loc. 24052

 (Signature over printed name)
 Supplier

VAT
 Non-VAT

FRONT



BACK



FRONT



BACK



minimize the logo a little

Let's add the brand of P65.